



2024 年语言生招生简章

Prospectus for Chinese Language Program,

2024 Spring & Autumn Semester,

Beijing Institute of Graphic Communication (BIGC)

一、 语言文化项目学制 Duration of the Language Program

- 1 semester(16 weeks)/2 semesters (32 weeks)/English-taught
- **English Taught, Offline**
- **Two level classes:**

Elementary level (Beginner--HSK3); Advanced level (HSK4 and above)

****Each level class at least 6 students. Otherwise, they will be transferred to other classes.** 至少 6 人成班。不足 6 人的课程，将调整合并。

| Duration 学习时间 | Tuition 学费 | Deadline of Application 报名截止时间 |
|---|-----------------|-----------------------------------|
| 2024 年 3—8 月 March 2024 – August 2024 (one semester) | ¥ 6000/semester | 2024 年 1 月 11 11 Jan, 2024 |
| 2024 年 3 月—2025 年 3 月 March 2024 – March. 2025 (one year) | | |
| 2024 年 9 月—2025 年 2 月 Sept. 2024 – Feb. 2024 (one semester) | ¥ 12000/year | 2024 年 6 月 24 20 June, 2024 |
| 2024 年 9 月—2025 年 9 月 Sept. 2024 – Sept. 2025 (one year) | | |

二、 其他费用 Other Fees

1) 报名费：600 元 /人次 (不退)

Registration Fee: RMB600/person (non-refundable)

2) 保险费: 800 元/年; 400 元/半年

3) Insurance Fee: RMB 800/one year (RMB400/half year)

4) 签证服务费: 600 元/次 (仅收取现金)

Visa service fee: RMB 600 /term (cash only). This service is optional.

三、 招生基本条件 Basis Qualifications

➤ 年龄 18—45 岁 Age between 18 to 45 years old

➤ 身体健康, 无传染性、精神疾病

Physically and mentally healthy, with no infectious, mental illness

➤ 国籍不限, 具体名额请咨询招生办公室.

Please refer to the office about the specific quota.

➤ 军人、记者身份背景不予以录取

No quota for students with Journalist or soldier background

➤ 无犯罪记录 No criminal record

➤ 至少高中毕业以上学历, 英语成绩 75%及以上 High school degree or above, with good English listening and speaking ability. (English average score above 75%)

四、 报名时间及申请材料 How to apply

申请报名程序如下: Create your Application Account

1、在线报名。首次申请的海外学生, 请务必使用在线报名, 进入报名网站 <https://bigc.17gz.org/> 创建自己用户名, 按照网站提示, 在线报名并上传资料。请同时提供报名费缴纳证明 (网银转账凭证或银行汇款单据)

Please click <https://bigc.17gz.org/> to create your account for China International Students System (here after referred to as CISS) submitting all the documents by soft version and personal information step by step. Please remember to upload your Application fee payment certificate at the same time.

2、上传电子版申请材料： Upload documents in soft version

The documents required include:

- 1)报名费缴纳凭证 application fee payment certificate (bank transfer receipt)
- 2)护照电子版照片 soft version photo of passport size
- 3)护照及签证页 your passport front pages and valid visa pages in China
- 4)最后学历证明 An official diploma of highest degree
- 5)学习成绩单 An official transcript (English ability above 70%)
- 6)个人简历 detailed personal resume (compulsory, including any study or work experience till now)
- 7) 境内转学生须提交住宿登记、转学证明及护照有效签证页 for those domestic transferring students, shall also upload Valid Accommodation Registration, transferring letter and valid visa pages in China.
- 8) 无犯罪记录证明: Criminal Record Check report
- 9) 其他(体检报告、在读证明等)other docs: valid medical report; current school certificate, etc.

五、住宿 Accommodation

校内住宿三人间，宿舍有独立卫生间。床位有限不保证，9月初报道后先到先得。住宿费 2880 元/学期，一次性付清，不接受分期付款。New students of 2024 intake, may have chance to apply dormitory at campus of **3-bed room, with a shared washing room**. Vacant beds limited,during the registration period first come, first serve. We could not guarantee the accommodation for every one. **The hostel fees: RMB2880/semester** .The hostel fee for one semester shall be paid once in full during the registration time. Installment is not accepted.

六、缴费须知 Note for how to pay the fees:

(一) 只接受人民币缴费。请通过学校指定的缴费链接，在线通过支付宝或微信缴纳学费及报名费。

Only RMB payment is accepted. Please pay the tuition and registration fee

online via Alipay or WeChat through the payment link designated by the school.
Procedures see attached.

(二) 费用缴纳说明: 境内转学生及 2024 年春季境外学生, 请及时缴纳报名费, 报名费不退。学费和保险费必须在办理居留许可签证前缴清。所有学费不接受分期付款。签证如需学校代办, 需缴纳签证代理费。

The Registration Fee (600RMB un-refundable) shall be paid in time. Tuition and insurance fee shall be paid off during Registration period before visa processing in Beijing.

七、录取流程 **Procedures of Enrollment Processing**

(一) 报名系统接到学生全部电子资料及报名费缴纳凭证后, 10 个工作日内审核, 并告知结果。截止日期后报名网站及邮箱关闭, 不再接收任何资料。审核通过的, 发放录取通知书, 并通知缴纳学费。

We receive application documents & application fee payment in online system, and then we will report to you the result with notice within 10 working days after we review all the necessary documents. The online application website and email box will shut down after the deadline.

(二) 学校收到报名费后, 帮助学生办理签证手续。JW202 表需要 1-2 周时间。并尽快给新生发送录取通知书和录取须知。

After BIGC receives your application fee payment, we will help about JW202 visa form, and issue you the Admission Letter and Admission Notice (usually in 1 or 2 weeks).

(三) 学生在报到期内按时注册。超过注册日期, 若不提前说明原因, 将视为自动放弃学习, 通知书作废。海外新生来华报道期间须交清学费和保险费用。

Students shall register at campus on time according to the Admission Letter, If fail to register within the registration period, please let us know beforehand, otherwise students will forfeit automatically the opportunity to study in our University and the Admission Letter will become invalid. **The overseas new students shall pay off all the fees (tuition and insurance fee) during**

registration period. Those who deliberately default the payment, the admission will be cancelled.

（四）入境后 24 小时内办理住宿登记。报到时学生签署责任告知书，住校外的须出具有效住宿登记，以便后续办理居留许可。

Foreign people who reside or stay in domicile and hotels in China, they shall within 24 hours after their arrival, register his or her address of accommodation in the local police station. During the registration period, students shall sign a “Notice of Safety” in school office; those who live outside campus shall bring us the “valid accommodation registry”.

（五）学生拿到“居留许可”签证后，及时去派出所更新住宿登记，再次到办公室报备。

After the students process the Resident Permit visa in Beijing, they shall go to the police station to renew their accommodation registry in 5 days, and let the school know that in time.

附：

Guidelines for Payment of Tuition Fee and Accommodation fees through Caiyunjiaofei System of tuition fee

Step 1: Open the mobile phone browser and input
“https://caiyunjiaofei.com/”



Step 2: Click on the "我要缴费 I want to pay" button



Step 3: Enter the login page, enter the user name (Passport number) and password (Passport number), and click "Login".



请输入身份证号或手机号
Passport number



请输入密码
Passport number



验证码



登录 Login

[常见问题](#)

[忘记密码?](#)

其他快捷登录

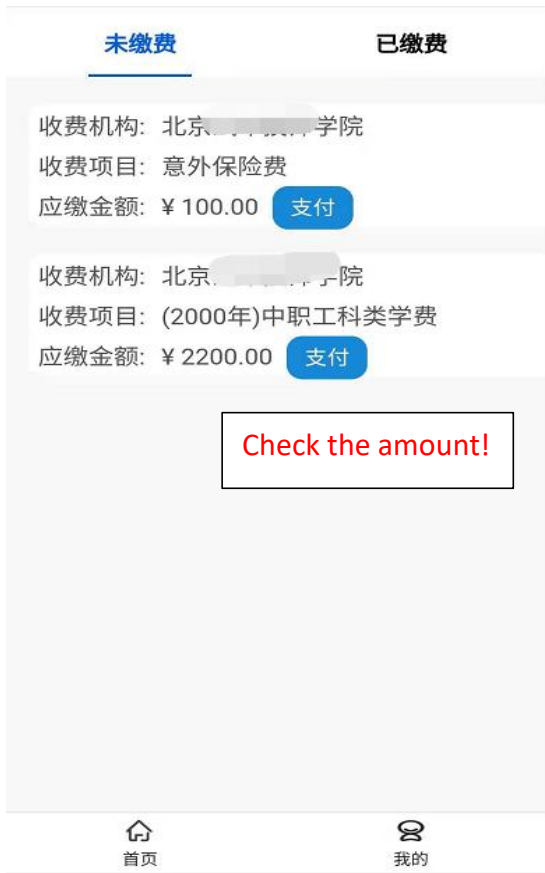


微信登录



短信登录

Step 4: Check amount of money. Click "立即支付" to enter the payment process.



Payment Process



Next



Step 5: Open Alipay APP or Wechat wallet for payment.

