



## 2022 春季语言生招生简章

Prospectus for Chinese Language Program,

2022 Spring Semester,

Beijing Institute of Graphic Communication (BIGC)

### 一、 语言文化项目学制 Duration of the Language Program

- 1 semester(16 weeks)/2 semesters (32 weeks)/English-taught
- **2022 Spring semester courses delivered Online & Offline (adjust by regulation of Epidemic prevention and control)**
- Online Platforms and software: VooV Meeting / Ding talk

Duration 学习时间	Tuition 学费	Course Type 课程	Deadline of Application 报名截止时间
2022 年 2 月 21 日—2022 年 7 月 21 日 Feb 2022 – July 2022 ( <b>16weeks</b> )	¥6000	See attached	2022 年 3 月 28 日 <b>28 March, 2022</b>
2022 年 2 月—2023 年 1 月 Feb. 2022 – Jan. 2023 ( <b>32weeks</b> )	¥12000		

- **Four level classes:**

Beginner level (zero-start); Elementary level (HSK1-2)

Intermediate level (HSK2-3); Advanced level (HSK4 and above)

**\*\*Each level class at least 6 students. Otherwise, they will be transferred to other classes.** 至少 6 人成班。不足 6 人的课程，将调整合并。

### 二、 其他费用 Other Fees

1) 注册费: 600 元 /人次

Registration Fee: RMB600/person

2) 保险费: 800 元/年; 400 元/半年 (境外学生不入境的无需缴纳)

Insurance Fee: RMB 800/one year (RMB400/half year)

Overseas students who cannot enter China, no need to pay this.

3) 签证服务费: 550 元/次 (仅收取现金)

Visa service fee: RMB 550 /term (cash only)

Overseas students who cannot enter China, no need to pay this.

### 三、 招生基本条件 **Basis Qualifications**

- 年龄 18—45 岁 Age between 18 to 45 years old
- 身体健康，无传染性、精神疾病  
Physically and mentally healthy, with no infectious, mental illness
- 国籍不限，具体名额请咨询招生办公室。  
Please refer to the office about the specific quota.
- 军人、记者身份背景不予以录取  
No quota for students with Journalist or soldier background
- 无犯罪记录 No criminal record
- 至少高中毕业以上学历，英语成绩 70%及以上 High school degree or above, with good English listening and speaking ability. (Above 75%)

### 四、 住宿 **Accommodation**

2022 春季新招收的语言项目留学生，提供校内（四人间）住宿，宿舍有阳台及独立卫生间。床位有限先到先得。住宿费 2880 元/学期，一次性付清，不接受分期付款。New students of 2022 spring intake, enjoy **the hostel of four-bed room, with a shared washing room**. First come, first serve. We could not guarantee the accommodation for the late arrivals. **The hostel fees: RMB2880/semester (480rmb /month)**.The hostel fee for one semester shall be paid once in full during the registration time. Installment is not accepted.

### 五、 报名时间及申请材料 **How to apply**

（一）申请材料接收处理时间：

所有申请材料将在收到之后 10 个工作日内审核并最终回复。

All the application will be processed and finally replied within 10 working days after we receive it.

（二）申请报名程序如下：Create your Application Account

1、在线报名。首次申请的海外学生，请务必使用在线报名，进入报名网站 <https://bigc.17gz.org/> 创建自己用户名,按照网站提示,在线报名并上传资料。请同时提供报名费缴纳证明（网银转账凭证或银行汇款单据）

Please click <https://bigc.17gz.org/> to create your account for China International Students System (here after referred to as CISS) submitting all the documents by soft version and personal information step by step. Please remember to upload your Application fee payment certificate at the same time.

2、上传电子版申请材料：Upload documents in soft version

The documents required include:

- 1)报名费缴纳凭证 application fee payment certificate (bank transfer receipt)
- 2)护照电子版照片 soft version photo of passport size
- 3)护照及签证页 your passport front pages and valid visa pages
- 4)最后学历证明 An official diploma of highest degree
- 5)学习成绩单 An official transcript (English ability above 70%)
- 6)个人简历 detailed personal resume (compulsory, including any study or work experience till now)
- 7) 境内转学生须提交住宿登记、转学证明及护照有效签证页 for those domestic transferring students, shall also upload Valid Accommodation Registration, transferring letter and valid visa page.
- 8) 无犯罪记录证明: Criminal Record Check report
- 9) 其他 other docs: Health certification when necessary

<http://sie.bigc.edu.cn/exploer/1b0b03d9141c4b56950035166eae4b40.htm>

(or see the attached Appendix ) ; Choose your course, then send it into the application system with your other documents.

## 六、缴费须知 Note for how to pay the fees:

（一）只接受人民币缴费。现金或汇款均可。汇款请注明学生姓名和学号。汇款信息见后。

Our Financial Office could only accept RMB currency; Cash and Transfer

remittance into BIGC bank account are preferred. If transfer through bank the student names shall be referenced clearly. (Bank details see the last page)

(二) 费用缴纳: 境内转学生及 2022 年春季境外学生, 请及时缴纳报名费, 并在收到录取通知书后 5 个工作日内缴清学费, 报名费不退。境内学生还需缴纳保险费。所有学费不接受分期付款。境内学生的签证如需学校代办, 需缴纳签证代理费。

The Registration Fee (600RMB un-refundable) shall be paid in time, and tuition shall be paid in full within 5 working days after we send you the admission letter (by email or online system message).for those come from domestic China, shall also pay insurance fee. (Overseas New Students, who cannot enter China do not need to pay insurance)

## 七、录取流程 **Procedures of Enrollment Processing**

(一) 邮箱接到学生全部电子资料及报名费缴纳凭证后, 10 个工作日之内审核, 并告知结果。截止日期后报名网站及邮箱关闭, 不再接收任何资料。审核通过的, 发放录取通知书, 并通知缴纳报名费。

We receive application documents & application fee payment in online system, and then we will report to you the result with notice within 10 working days after we review all the necessary documents. The online application website and email box will shut down after the deadline.

(二) 学校收到报名费和学费后, 帮助境内学生办理签证手续。并尽快给新生发送录取须知及课程安排。

**注: 疫情期间北京市外办 202 表审核尚无确定时限, 一切以上级审批进度为准。**

After BIGC receives your Payment, we will issue you the Admission Notice and course calendar (usually in 2 or 3 weeks). For students in domestic China, we will then help to handle the visa.

(三) 学生在报到期内按时注册。超过注册日期, 若不提前说明原因, 将视为自动放弃学习, 通知书作废。海外新生来华报道前须及时交清报名费和学费。

Students shall register (online or at campus) on time according to the

Admission Letter, If fail to register within the registration period, please let us know beforehand, otherwise students will forfeit automatically the opportunity to study in our University and the Admission Letter will become invalid. The overseas new students shall pay off all the fees regulated before registration period. Those who deliberately default the payment, the admission will be cancelled.

（四）入境后 24 小时内办理住宿登记。报到时学生签署责任告知书，住校外的须出具有效住宿登记，以便后续办理居留许可。

Foreign people who reside or stay in domicile and hotels in China, they shall within 24 hours after their arrival, register his or her address of accommodation in the local police station. During the registration period, students shall sign a “Notice of Safety” in our visa office; those who live outside campus shall bring us the “valid accommodation registry”.

（五）学生拿到“居留许可”签证后，及时去派出所更新住宿登记，再次到办公室报备。

After the students get the Resident Permit visa, they shall go to the police station to renew their accommodation registry in 5 days, and let the school know that in time.

附:

## **BIGC School Bank Account Information**

### **学校接收汇款账户信息**

#### **Domestic Transfer: 境内汇款**

Account name (账户名称): 北京印刷学院

Account No. (账号): 319456009521

Account Bank (开户银行): 中国银行大兴支行。

Reference (附言): 请注明学生姓名或学号

pls clarify your student application No. and name.

#### **Transfer from Overseas: 海外电汇**

**ACCOUNT WITH BANK:** BANK OF CHINA,BEIJING, DAXING SUB-BRANCH

**SWIFT BIC:** BKCHCNBJ110

**BANK ADDRESS:** NO.2 CHAO YANG MEN NEI DA JIE DONG CHENG  
DISTRICT BJ 10010 CHINA

**A/C NO:** 319456009521

**BENEFICIARY NAME:**

BEIJING INSTITUTE OF GRAPHIC COMMUNICATION

**BENEFICIARY ADDRSS:**

1<sup>st</sup> XINGHUA ROAD, DAXING DISTRICT, BEIJING, CHINA

**REFERENCE:** please clarify your student application No. or name.

## Appendix

### **DIRECTIONS:**

The duration of program: 16 weeks (one semester).

Each compulsory course package needs to have at least 6 students. Otherwise, they will be transferred to other classes.

\*For 16 weeks Program, please pick only one compulsory package. The HSK course is optional.

\*if you have any inquiry, please contact with us by email: 3010244958@qq.com or phone: +8610-60261002

\*Pls fill your info. here

**Your Name:**

**Nationality:**

**Application Number(in application system):**

	<b>Detailed Course and Tuition (1-16 weeks )</b>							
	<b>LEVEL</b>	<b>COMPULSARY COURSE PACKAGE</b>	<b>TUITION</b>	<b>TICK one ✓ in this row</b>	<b>OPTIONAL HSK COURSE</b>	<b>TUITION</b>	<b>TICK one ✓ in this row</b>	<b>TOTAL TUITION</b>
<b>1-16 weeks</b>	<b>Beginning</b>	start from zero 零基础	¥6000	<input type="checkbox"/>	---		---	¥6000
	<b>Elementary</b>	comprehensive Chinese +Travel around China 初级上	¥6000	<input type="checkbox"/>	---		---	¥6000
		comprehensive Chinese +Chinese culture Experience 初级下	¥6000	<input type="checkbox"/>	---		---	¥6000
	<b>Intermediate</b>	comprehensive Chinese +Chinese Film & Television works 中级上	¥6000	<input type="checkbox"/>	HSK3	¥1500	<input type="checkbox"/>	¥6000/¥7500
		comprehensive Chinese +Chinese Film & Television works 中级下	¥6000	<input type="checkbox"/>	HSK4	¥1500	<input type="checkbox"/>	¥6000/¥7500
	<b>Advanced</b>	comprehensive Chinese +Business Chinese 高级	¥8000	<input type="checkbox"/>	HSK5/HSK6	¥1500	<input type="checkbox"/>	¥8000/¥9500